Appendix A Flow Chart for Focused and Effective Communication - External Stakeholders



TEACHER

First, talk to your child's teacher or a counselor at the school for assistance. Most concerns are resolved at the classroom level.

Focused and Effective Communication

Sturgeon Public Schools believes that the quickest and most effective way to resolve a concern regarding your child is to address it at the most direct level.

7

VICE PRINCIPAL

If the concern is not resolved at the classroom level, please visit with your child's vice principal.

3

PRINCIPAL

If working with the VP does not adequately address the concern, please meet with the school principal.

4

DEPUTY SUPERINTENDENT, EDUCATION SERVICES

If the concern persists, please call and speak with the Deputy Superintendent.



5

SUPERINTENDENT

If, after following steps one through four, your concern has not been addressed to your satisfaction, please conact the Superintendent's Office.